

**THE HAMPTON LIBRARY IN BRIDGEHAMPTON
REGULAR MEETING MINUTES**

**Wednesday, June 19, 2019 at 3:30 PM
(Directly Following Executive Session- Interviewing H2M Architects + Engineers)**

Present: Louise Collins, Tom White, Jackie Poole, Sarah Stenn, Olivia Kotz, Sandra Ferguson, Mbach Kumwenda, Diane Payne, & John Vendetti.

President Collins called the regular meeting to order at 3:44 PM

Sandra Ferguson moved, Mbach Kumwenda seconded and the board voted unanimously to approve the agenda dated June 19th, 2019.

Sarah Stenn moved and Mbach Kumwenda seconded and the board voted unanimously appoint Olivia Kotz to fill the Bridgehampton seat left vacant by Martt Rojano until December 31, 2019.

Mbach Kumwenda moved and Sandra Ferguson seconded and the board voted unanimously to approve the minutes of the regular meeting on May 15, 2019.

There was no public present for the meeting.

There was no report from the Friends of the Library.

An update of the 2018 Appeal and the Amy F. Wall Memorial Scholarship was received.

Reports were read:

Of particular note:

Sarah Flood has completed her 3 mo. probationary employment period.
Oxford Insurance premiums will increase significantly in the coming year; an alternative employee insurance program (NYSHIP) will be considered.
Stacey Schilb is now a part time reference librarian.

John Vendetti moved and Louise Collins seconded and the board voted unanimously to approve the Director's report.

Unfinished Business:

Window Replacement: Four More Panels, a concern over Window gaskets which will be repaired

Security Cameras: Electrician seems to have ghosted.

The Hampton Library in Bridgehampton
Annual Organization Minutes
Wednesday, June 19, 2019

The Board entered into Executive Session at 4:49 pm to discuss personnel matters.
The Board closed their executive session at 5:04 pm

Financials:

John Vendetti moved and Mbach Kumwenda seconded and the Board voted to accept the following Financials on a consent agenda:

Disbursements:

Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 05/15/2019 numbered 15202 -15219 in the amount of \$14,762.10.

Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 05/07/2019 numbered 15220 -15264 in the amount of \$32,205.34.

Payroll:

Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 04/24/2019 - 05/07/2019 in the amount of \$30066.37 and 05/8/2019 - 05/21/2019 in the amount of \$30,158.29.

Financial Report:

Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 05/01/2019 - 05/31/2019.

Operational Resolutions:

Jackie Poole motioned and Mbach Kumwenda seconded and the Board of Trustees of the Hampton Library voted unanimously in support of New York State Law, prohibit Library Employees or member of the public from smoking or vaping any product inside the Hampton Library building or on the Library grounds.

Sarah Stenn motioned and Mbach Kumwenda seconded and the Board of Trustees unanimously approve the full time employment of Sarah Flood having completed her three month probationary period.

Adjournment:

Jackie Poole motioned and Mbach Kumwenda seconded and the Board of Trustees of the Hampton Library voted unanimously to adjourn at 5:05 PM.

Respectfully Submitted,
Tom White Secretary