

**THE HAMPTON LIBRARY IN BRIDGEHAMPTON
REGULAR MEETING MINUTES**

Wednesday, March 20, 2019

Present: Louise Collins, Tom White, Jackie Poole, Sarah Stenn, Sandra Ferguson, Mbach Kumwenda, Diane Payne, & John Vendetti. Absent: Matthew Rojano.

President Collins called the regular meeting to order at 3:39 PM

Sandra Ferguson moved, John Vendetti seconded and the board voted unanimously to approve the agenda dated March 20, 2019.

Mbach Kumwenda moved and John Vendetti seconded and the board voted unanimously to approve the minutes of the regular meeting on February 13, 2019.

There was no public present for the meeting.
There was no report from the Friends of the Library.

An update of the 2018 Appeal and the Amy F. Wall Memorial Scholarship was received.

Reports were read:

Of particular note:

1. was the anticipation of mayhem regarding the upcoming census and that libraries are to be free source of assistance and access to participate in the online registry for the 2020 census.
2. The Friends of the library have earmarked a portion of their sponsor funds from Saunder's to retain a professional marketing firm to help with the advertising for Friday's at Five.
3. Emergency Exit door repairs have been completed.

John Vendetti moved and Sarah Stenn seconded and the board voted unanimously to approve the Director's report.

Unfinished Business:

Window Replacement:

President Collins and Tom White as Building & Grounds Chair gave agreement upon the tint choice for the replacement windows on the back of the library building.

Amy Wahl Scholarship Trustee Matching was discussed. The scholarship committee met, picked a question and set a date for applications to be submitted.

Security Cameras: installation of cameras in the gallery area will commence.

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Proposals for Interior Renovations: Initial introduction letters from the three interested space designers were distributed to the board members at the February meeting. The Building and Grounds committee members as well as the Strategic Planning committee members will have the opportunity to speak to each of these firms and move along the process of choosing the most advantageous design for Hampton Library.

There was no Executive Session taken at this meeting.

Financials:

John Vendetti moved and Sandra Ferguson seconded and the Board voted to accept the following Financials on a consent agenda:

Disbursements:

- a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 02/13/2019 numbered 15023-15047 in the amount of \$29660.72.
- b. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 01/16/2019 - 01/29/2019 in the amount of \$28,865.54 and 01/30/2019 - 02/12/2019 in the amount of \$28,262.56.
- c. Resolved that the Board to Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 02/01/2019 - 02/28/2019.

Operational Resolutions:

Sarah Stenn moved and Jackie Poole seconded and the Board voted to approve the 2018 Annual Report to New York State as prepared and amended by Library Director Kelly A. Harris.

Adjournment:

Jackie Poole motioned and John Vendetti seconded and the Board of Trustees of the Hampton Library voted unanimously to adjourn at 4:39 PM.

Respectfully Submitted,

Tom White
Secretary