

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY
WEDNESDAY, JANUARY 16, 2019 AT 3:30 PM
REGULAR MEETING

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated, January 16, 2019.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the December 19, 2018 Regular meeting.

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. REPORT FROM THE FRIENDS OF THE LIBRARY

VI. ANNOUNCEMENTS

2018 Appeal \$86280.75 from 126 donors
2017 Appeal \$57275.01 from 151 donors
Amy F. Wahl Memorial Scholarship \$9832.00
\$100 for Children's Programs in honor of Josh Perry from Amy and Doug Halsey

VII. CORRESPONDENCE

VIII. REPORTS

Director
Family
YA
Reference/Statistics

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period October 1, 2018 through October 31, 2018.

Motion _____ Second _____ Vote: _____

IX. UNFINISHED

Window Repair
Amy F. Wahl Memorial Scholarship matching amount
Security Cameras – Tabled
H2M Proposal for Schematic Design and Budgeting ()

X. NEW BUSINESS [section 5]

MDA Design Group Proposal for planning and interior design ()
Employment of Donna Murray ◆

◆ Resolution to follow

XI. PERSONNEL REPORT

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____ p.m.

Motion _____ Second _____ Vote: _____

XII. FINANCIALS [section 7]

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 12/19/2018 numbered 14930-14947 in the amount of \$15442.42.

Motion _____ Second _____ Vote: _____

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 01/09/2018 numbered 14948-14978 in the amount of \$25810.03.

Motion _____ Second _____ Vote: _____

B. PAYROLL

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 11/21/2018-12/04/2018 in the amount of \$25785.88 and 12/05/2018-12/18/2018 in the amount of \$26916.51

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 11/01/18-11/30/18

Motion _____ Second _____ Vote: _____

XIII. OPERATIONAL RESOLUTIONS

- A. Resolved the Board of Trustees of the Hampton Library approves the permanent employment of Head of Reference Donna Murray having completed her three-month probationary period as of December 2018.

Motion _____ Second _____ Vote: _____

XIV. ADJOURNMENT

- B. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ►

Annual Organizational Meeting: Wednesday, February 13 , 2019 at 3:30 pm*