

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

WEDNESDAY, December 19, 2018 AT 3:30 PM
REGULAR MEETING

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated, December 19, 2018.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the November 14, 2018 Regular meeting.

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. 1,000 BOOKS BEFORE KINDERGARTEN HONOR DREW LAMB

VI. REPORT FROM THE FRIENDS OF THE LIBRARY

VII. ANNOUNCEMENTS

2018 Appeal 29250.75 from 77 donors
2017 Appeal 19400.01 from 88 donors
Amy F. Wahl Memorial Scholarship 6607.00
\$100 for Children's Programs in honor of Josh Perry from Amy and Doug Halsey

VIII. CORRESPONDENCE

IX. REPORTS

Director
Family
YA
Reference/Statistics

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director’s Report and Departmental Reports for the period October 1, 2018 through October 31, 2018.

Motion _____ Second _____ Vote: _____

X. UNFINISHED

- Window Repair (___) ◆
- Amy F. Wahl Memorial Scholarship matching amount
- Security Cameras – Tabled
- H2M Proposal for Schematic Design and Budgeting -tabled
- January Reorganization meeting – discussion of officers

XI. NEW BUSINESS [section 5]

- Review of Program Room Leak Repair (___)
- Election of SCLS Trustee to Represent Zone 1 (___)◆
- SCLS Proposed Budget 2019 (___)◆
- Employment of R. David Beales ◆
- ◆ Resolution to follow

XII. PERSONNEL REPORT

- A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

XIII. FINANCIALS [section 7]

A. DISBURSEMENTS

- a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 11/14/2018 – 11/29/2018 numbered 14879-14886 in the amount of \$4926.92.

Motion _____ Second _____ Vote: _____

- b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 12/12/2018 numbered 14887-14929 in the amount of \$36826.76.

Motion _____ Second _____ Vote: _____

B. PAYROLL

- a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 10/24/2018-11/06/2018 in the amount of \$28191.87 and 11/07/2018-11/20/2018 in the amount of \$27534.02

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 11/01/18-11/30/18

Motion _____ Second _____ Vote: _____

XIV. OPERATIONAL RESOLUTIONS

- a. Resolved that the Board of Trustees of the Hampton Library approves/disapproves contracting with Clearview Plate Glass to install sill pans and approves/disapproves replacing the clear glass with tinted glass.

Motion _____ Second _____ Vote: _____

- b. Resolved the Board of Trustees of the Hampton Library approves casting their 5 allotted ballots in favor of Jo-Ann Robotti to represent the Towns of East Hampton, Shelter Island and Southampton on the SCLS Board of Trustees for a term beginning January 2, 2019 through December 31, 2021.

Motion _____ Second _____ Vote: _____

- c. Resolved the Board of Trustees of the Hampton Library approves the SCLS Operating budget for fiscal year 2019 as proposed.

Motion _____ Second _____ Vote: _____

- d. Resolved the Board of Trustees of the Hampton Library approves the employment of Children’s Librarian R. David Beales having completed his three-month probationary period as of September 2018.

Motion _____ Second _____ Vote: _____

XV. ADJOURNMENT

A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ►

Annual Organizational Meeting: Wednesday, January 16 , 2019 at 3:30 pm Followed by the Regular Monthly Meeting