

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY
REGULAR MEETING**

Wednesday November 14, 2018 at 3:30 pm

President Collins called the meeting to order at 3:43 pm.

In attendance: Dr. Louise Collins, Sandra Ferguson, Sarah Stenn, Tom White, Jackie Poole, Mbachi Kumwenda, Harvey Loomis, and John Vendetti

Absent: Matt Rojano

Also in Attendance: Incoming Trustee Diana Payne, Judy Williams and Gay Lynch representing the Friends of the Library

Sandra Ferguson moved, Sarah Stenn, seconded and all members were in agreement to accept the amended operational agenda.

Sandra Ferguson moved, Tom White seconded to accept the minutes of the November meeting with all in approval.

There was no public expression.

Judy Williams and Gay Lynch presented two checks totaling in \$39,000.00 to the Trustees. The money was raised as a result of the 2017 fundraising efforts of the Friends of the Library. Judy Williams also reported that the Friends will be focusing on Fridays at Five this year and will likely only have 6 events instead of 8. The Board of Trustees thanked the Friends for their efforts. A photo op with a giant check will be planned for a later date.

Announcements:

2018 Appeal \$1850.75 from 4 donors
\$5,457.00 Amy F. Wahl Memorial Scholarship

Correspondence:

A letter of resignation from Joshua D Perry was read.

Reports:

Director Harris reported on the progress of the window repair and upgrade. She also highlighted the hard work of Teen Librarian Shannon Hughes and the successful after hours teen movie program. Director Harris also updated the Board on her progress compiling information on Library salaries and benefits and sexual harassment prevention training.

Tom White moved and Mbachi Kumwenda seconded and the Board unanimously approved to accept the Director and departmental reports dated October 1 through October 31, 2018

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Unfinished Business:

The following topics were tabled until the next board meeting: Window Repair contract, Amy F. Wahl Scholarship, Security Cameras, H2M Proposal for Schematic Design and Budgeting.

New Business:

State mandated sexual harassment prevention training was discussed. The Library will be closed on the morning of December 3, 2018 for training.

The annual reorganization meeting will take place in January including the election of officers. President Collins encouraged the trustees to consider what offices they may wish to hold and committees each trustee would like to be a part of in 2019.

John Vendetti made a motion and Harvey Loomis seconded it and the Trustees unanimously approved to enter executive session at 4:33 pm to discuss the employment history of Paul Zukowski.

Tom White motioned, Sandra Ferguson seconded and the Trustees unanimously approved to come out of executive session at 4:39 pm.

Tom White motioned, Sarah Stenn seconded and the Trustees unanimously approved the following financial resolutions on a consent agenda

Disbursements:

Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 10/17/2018-10/19/2018 numbered 14825-14838 in the amount of \$12205.85.

Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 11/08/2018 numbered 14839-14878 in the amount of \$38071.92.

Payroll:

Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 09/26/2018-10/09/2018 in the amount of \$26673.43 and 10/10/2018-10/23/2018 in the amount of \$27344.77

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Financial Reports:

Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, Business Manager, for the period 10/01/2018 -10/31/2018

At 4:45 pm Jackie Poole moved, seconded by Mbachii Kumwenda to adjourn the meeting with all members in agreement.

Respectfully Submitted
John Vendetti
Secretary

The next meeting of The Board of Trustees will be Wednesday, December 19, 2018 at 3:30 pm.