

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY
WEDNESDAY, AUGUST 15, 2018 AT 10:00AM
REGULAR MEETING

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated August 15, 2018.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the July 18, 2018 Regular meeting.

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. REPORT FROM THE FRIENDS OF THE LIBRARY

VI. ANNOUNCEMENTS

2017 Annual Appeal as of 8/09/2018 is at \$59,810.00 with 160 Donors
2016 Annual Appeal as of 8/09/2017 was at \$48,000.00 with 159 Donors
\$4,957.00 Amy F. Wahl Memorial Scholarship
Dorothy Hines Bequest \$15,000
Elizabeth Ebel Bequest \$10,000

VII. CORRESPONDENCE

Email from Dick and Janet Bruce

VIII. REPORTS

Director
Family
YA
Reference/Statistics

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period July 1, 2018 through July 31, 2018.

Motion _____ Second _____ Vote: _____

IX. UNFINISHED

- Friends of the Library
- Friends Thank You Party
- 2019 Operating Budget & Trustee election
- Window Repair – Tabled
- Security Cameras – Tabled until Fall

X. NEW BUSINESS [section 5]

- ◆ Resolution to follow

XI. PERSONNEL REPORT

- A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

XII. FINANCIALS [section 7]

A. DISBURSEMENTS

- a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 07/18/2018 – 07/31/2018 numbered 14677-14692 in the amount of \$9761.37.

Motion _____ Second _____ Vote: _____

- b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 08/09/2018 numbered 14693-14720 in the amount of \$13856.69.

Motion _____ Second _____ Vote: _____

B. PAYROLL

- a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 06/20/2018-07/03/2018 in the amount of \$25883.03 and 07/04/2018-07/17/2018 in the amount of \$25699.13.

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 07/01/18-07/31/18

Motion _____ Second _____ Vote: _____

XIII. OPERATIONAL RESOLUTIONS

XIV. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ►

Regular Monthly Meeting: Wednesday, September 19, 2018 Directly following Budget Hearing at 3:30pm