

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY  
REGULAR MEETING**

**Wednesday July 18, 2018 at 10:00am**

Present: Louise Collins, Sandra Ferguson, Tom White, Mbachii Kumwenda, Harvey Loomis, Mathew Rojano, Jackie Poole and John Vendetti.

President Collins called the meeting to order at 10:05 am.

Tom White moved, Mbachii Kumwenda seconded and the Board moved to accept the agenda for the meeting.

Sandra Ferguson moved, Harvey Loomis seconded and the Board voted unanimously to approve the minutes of the last meeting.

**Announcements:**

2017 Annual Appeal as of 6/13/2018 is at \$59,810.00 with 160 Donors  
2016 Annual Appeal as of 6/13/2017 was at \$48,000.00 with 159 Donors  
\$4,707.00 Amy F Wahl Memorial Scholarship  
\$10,000.00 bequest from Elizabeth Ebel

**Correspondence:**

Letter from the Trustees to the Friends announcing their decision not to do CCTV this year.

**Director & Department Reports:**

The well-meaning actions of Co-President Dick Bruce of the Friends were reported. Large signs on easels were placed in front of Harbor Books in Sag Harbor and Book Hampton in East Hampton. Both easels were in violation of village code. Harbor Books received a summons for the sign. East Hampton police confiscated the other.

The Director thanked Scott and Kris Vinski as well as staff members Danielle and Shannon for helping with set up and break down of the first Fridays at Five and to Joey for helping with the cleanup the following day.

David our new Librarian is working on a circulating games collection for the Library. He is also adding two new game programs.

Our Family Fun Day and our End of the Summer Party will now have a new attraction this year... a Tee Shirt Launcher! Some very cool tees will be let loose. The launcher is on loan from SCLS.

We now have the Rave panic button app for the staff to use. This will be a great safety asset for patrons and staff alike in case of an emergency situation.

Beginning the first week in September we will have a social worker intern here on Thursday afternoons for four hours.

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As part of a discussion of the increased use of the Library by our community and some inappropriate patron behavior, a robust debate occurred regarding the possible installation of security cameras. Concerns were centered around balancing patron safety and liability with privacy of our users. The discussion was tabled until the fall.

John Vendetti moved, Sandra Ferguson seconded and the Board voted unanimously to approve the Director's Report and Departmental Reports.

**Unfinished Business:**

Ongoing concerns regarding the Friends of the Library were discussed.

Director Harris presented the proposed 2019 operating budget which included a modest increase to the Library's 4013B defined contribution retirement plan for qualifying employees. Due to the increase in the towns Tax Base Growth Factor and allowable "roll-over" from the previous year, the budget increase will not exceed tax cap.

**New Business:**

The windows in the back of the Library were installed without the necessary drainage trays resulting in leaking during the series of Nor'easters earlier this year. They are in need of repair and estimates for said repairs are being looked at.

There will also be a Thank You Party for the Friends this fall for all the work they have graciously done. The trustees discussed when to hold the event for maximum attendance by the Friends and are considering thanking the Friends at their September meeting.

**Financials:**

The following financials were considered on a consent agenda:

**DISBURSEMENTS**

Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 05/16/2018 numbered 14562-14576 in the amount of \$11466.72.

Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 06/13/2018 numbered 14577-14618 in the amount of \$56651.09.

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**PAYROLL**

Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 04/25/2018-05/08/2018 in the amount of \$25187.84 and 05/09/2018-05/22/2018 in the amount of \$24712.82.

**FINANCIAL REPORTS**

Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 05/01/18-05/31/18

Sandra Ferguson moved, Mbachi Kumwenda seconded the Board unanimously approved all financials.

**Operational Resolutions:**

Mbachi Kumwenda moved, Matt Rojano seconded and the board unanimously approved the following resolution:

WHEREAS, General Municipal Law (GML) §3-c establishes a tax levy limit for all budgets approved by libraries that may require school districts to levy a tax on their behalf; and WHEREAS, the Hampton Library's budget is governed by GML §3-c; and WHEREAS, GML §3-c authorizes the Hampton Library Board of Trustees to exceed the tax levy limit by a resolution approved by a vote of sixty (60%) percent of the qualified Trustees; and WHEREAS, the Hampton Library's budget will result in a tax levy which exceeds the tax levy limit; NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Hampton Library expressly permit the Library budget to exceed the tax levy limit set forth in GML §3-c; and BE IT FURTHER RESOLVED that the Board of Trustees of the Hampton Library adopts the proposed 2019 budget in the amount of \$1,391,400.00, with the requisite portion thereof to be raised by a levy of a tax upon the taxable property within the Bridgehampton Union Free School District and the Sagaponack Common School District boundaries, subject to voter approval.

Mbachi Kumwenda moved, Sandra Ferguson seconded and the Board of Trustees of the Hampton Library unanimously approve increasing the Library's contributions for those eligible to participate in the Defined Contribution Retirement Plan from 3.5% to 4.5% as of January 2019 pending approval of the Library's 2019 Operating Budget by voters on September 29, 2018.

**Adjournment:**

At 11:41 Jackie Poole moved, Sandra Ferguson seconded and the Board unanimously vote to adjourn the meeting.

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Next Regular Meeting of the Board of Trustees: Wednesday, August 15, 2018 at 10:00 am.

Respectfully submitted,  
John Vendetti  
Secretary