

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY**  
**WEDNESDAY, MAY 16, 2018 AT 3:30 PM**  
**REGULAR MEETING**

**I. CALL TO ORDER**

**II. ACCEPTANCE OF THE AGENDA**

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated May 16, 2018.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**III. APPROVAL OF THE MINUTES [section 1]**

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the April 18, 2018 Regular meeting.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IV. PERIOD FOR PUBLIC EXPRESSION**

**V. REPORT FROM THE FRIENDS OF THE LIBRARY**

**VI. ANNOUNCEMENTS**

2017 Annual Appeal as of 4/12/2018 is at \$59,810.00 with 160 Donors  
2016 Annual Appeal as of 4/12/2017 was at \$48,000.00 with 159 Donors  
\$4,707.00 Amy F. Wahl Memorial Scholarship

**VII. CORRESPONDENCE [section 2]**

**VIII. REPORTS [section 3]**

Director  
Family/YA  
Reference

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period April 1, 2018 through April 30, 2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. UNFINISHED BUSINESS [section 4]**

Amy F. Wahl Memorial Scholarship (\_\_\_)◆

**X. NEW BUSINESS [section 5]**

Closed Circuit TV/Audio for Fridays at Five  
2019 Operating Budget

(\_\_\_) Pages in Board packet

◆ Resolution to follow

**XI. PERSONNEL REPORT [section 6]**

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XII. FINANCIALS [section 7]**

**A. DISBURSEMENTS**

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 04/18/2018 numbered 14521-14530 in the amount of \$3366.63.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 05/09/2018 numbered 14531-14561 in the amount of \$29886.45.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**B. PAYROLL**

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 03/28/2018-04/10/2018 in the amount of \$26339.86 and 04/11/2018-04/24/2018 in the amount of \$25581.63.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**C. FINANCIAL REPORTS**

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 04/01/18-04/30/18

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XIII. OPERATIONAL RESOLUTIONS**

- A. Resolved that the Board of Trustees of the Hampton Library approves the Amy F Wahl Memorial Scholarship Policy

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XIV. ADJOURNMENT**

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

NEXT MEETING OF THE BOARD OF TRUSTEES ►

**Regular Monthly Meeting: Wednesday, June 20, 2018 at 3:30 pm**