

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

WEDNESDAY, April 18, 2018 AT 3:30 PM
REGULAR MEETING

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated April 18, 2018.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES [section 1]

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the March 21, 2018 Regular meeting.

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. REPORT FROM THE FRIENDS OF THE LIBRARY

VI. ANNOUNCEMENTS

2017 Annual Appeal as of 4/12/2018 is at \$58,855.00 with 156 Donors

2016 Annual Appeal as of 4/12/2017 was at \$47,900.00 with 158 Donors

\$15,000 from the Dorothy S. Hines Revocable Trust

VII. CORRESPONDENCE [section 2]

Thank You Card from Bill Wahl

VIII. REPORTS [section 3]

Director
Family/YA
Reference

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period March 1, 2018 through March 31, 2018.

Motion _____ Second _____ Vote: _____

IX. UNFINISHED BUSINESS [section 4]

Amy F. Wahl Memorial Scholarship
Holiday Closings ♦

X. NEW BUSINESS [section 5]

♦ Resolution to follow

XI. PERSONNEL REPORT [section 6]

Discussion of employment history of Shannon Galassos

- A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

XII. FINANCIALS [section 7]

A. DISBURSEMENTS

- a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 03/21/2018 – 04/09/2018 numbered 14473-14486 in the amount of \$6968.30.

Motion _____ Second _____ Vote: _____

- b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 04/12/2018 numbered 14487-14520 in the amount of \$43003.88.

Motion _____ Second _____ Vote: _____

B. PAYROLL

- a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 02/14/2018-02/27/2018 in the amount of \$25968.43 and 02/28/2018-03/13/2018 in the amount of \$24961.94 and 03/14/2018-03/27/2018 in the amount of \$24954.78.

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 03/01/18-03/31/18

Motion _____ Second _____ Vote: _____

XIII. OPERATIONAL RESOLUTIONS

- A. Resolved that the Board of Trustees of the Hampton Library approves/ does not approve changing the Library’s Holiday Closings and opening the Library on Christmas Eve from 9:30 am to 12:00 Noon

Motion _____ Second _____ Vote: _____

XIV. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ►

Regular Monthly Meeting: Wednesday, May 16, 2018 at 3:30 pm