

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY**  
**WEDNESDAY, MARCH 21, 2018 AT 3:30 PM**  
**REGULAR MEETING**

**I. CALL TO ORDER**

**II. ACCEPTANCE OF THE AGENDA**

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated March 21, 2018.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**III. APPROVAL OF THE MINUTES [section 1]**

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the February 21, 2018 Regular meeting.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IV. PERIOD FOR PUBLIC EXPRESSION**

**V. REPORT FROM THE FRIENDS OF THE LIBRARY**

**VI. ANNOUNCEMENTS**

2017 Annual Appeal as of 3/14/2018 is at \$58475.00 with 154 Donors

2016 Annual Appeal as of 3/14/2017 was at \$47800.00 with 157 Donors

**VII. CORRESPONDENCE [section 2]**

**VIII. REPORTS [section 3]**

Director  
Family/YA  
Reference & Statistics

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period February 1, 2018 through February 28, 2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. UNFINISHED BUSINESS [section 4]**

Amy F. Wahl Memorial Scholarship  
Holiday Closings

**X. NEW BUSINESS [section 5]**

SEA-TV recording Fridays at Five

◆ Resolution to follow

**XI. PERSONNEL REPORT [section 6]**

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XII. FINANCIALS [section 7]**

**A. DISBURSEMENTS**

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 02/21/2018 numbered 14438-14442 in the amount of \$3368.00

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 03/14/2018 numbered 14443-14472 in the amount of \$51689.54.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**B. PAYROLL**

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 1/17/2018-1/30/2018 in the amount of \$27952.94 and 01/31/2018-02/13/2018 in the amount of \$25869.13.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**C. FINANCIAL REPORTS**

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 02/01/18-02/28/18

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XIII. OPERATIONAL RESOLUTIONS**

**XIV. ADJOURNMENT**

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

NEXT MEETING OF THE BOARD OF TRUSTEES ►

**Regular Monthly Meeting: Wednesday, March 21, 2018 at 3:30 pm**