

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY
REGULAR MEETING**

Wednesday, February 21, 2018

Present: Louise Collins, Jackie Poole, Harvey Loomis, Sandra Ferguson, Sarah Stenn, Tom White, John Vendetti and the Director Kelly Harris.

Absent: Mbachii Kumwenda

President Collins called the meeting to order at 3:43 pm.

Sandra Ferguson moved, Harvey Loomis seconded and the board unanimously voted to accept the agenda for the meeting.

Tom White moved, Harvey Loomis seconded and the board voted unanimously to accept the minutes of the January Reorganization and Regular meetings.

The Director noted that an additional donation of \$10,000.00 from Phyllis Davis was added to the 2018 annual appeal to bring the total up to \$56,225.00.

Tom White moved, Harvey Loomis seconded and the board voted unanimously to accept the reports of the various Library departments.

The Director expressed an idea that a scholarship should be set up in memory of Amy Wahl, the young adult librarian, who passed away after her battle with cancer. All the members the board thought this was a good idea and it was decided that further research shall be done to set up ground work for a scholarship fund.

The Director said that new folding tables are being ordered for the meeting room and the others used for events to take place on the lawn as needed. All members were in agreement with this decision.

Tom White mentioned that the windows in the back of the building needed to be sealed better. The Director stated she had the painting company that did the work check and repair as needed.

The Board reviewed the Annual Report to New York State.

The financial reports were reviewed with a motion made by Sandra Ferguson, seconded by Tom White the following resolutions were unanimously approved on a consent agenda:

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 01/17/2018 to 02/05/2018 numbered 14386-14397 in the amount of \$23599.21

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 02/14/2018 numbered 14398-14437 in the amount of \$24174.55.

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B. PAYROLL

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 12/20/2017-01/02/2018 in the amount of \$26630.94 and 01/03/2018-01/16/2018 in the amount of \$27788.33.

C. FINANCIAL REPORTS

a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 01/01/18-01/31/18

A motion was made by Sandra Ferguson, seconded by Harvey Loomis and the Board unanimously accepted the following operational resolution:

Resolved that the Board of Trustees of the Hampton Library accepts the 2017 Annual Report for New York State as prepared by Library Director Kelly A. Harris.

At 5:15 pm Jackie Poole moved that the meeting be adjourned, seconded by Tom White.

The next meeting of the Board of Trustees will be Wednesday March 21, 2018 at 3:30 pm.

Respectfully Submitted,

John Vendetti, Secretary