

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY**

**WEDNESDAY, MAY 17, 2017**  
**REGULAR MEETING**

**I. CALL TO ORDER**

**II. ACCEPTANCE OF THE AGENDA**

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated May 17, 2017.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**III. APPROVAL OF THE MINUTES [section 1]**

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the April 19, 2017 Regular meeting.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IV. PERIOD FOR PUBLIC EXPRESSION**

**V. REPORT FROM FRIENDS OF THE LIBRARY**

**VI. ANNOUNCEMENTS**

Annual Appeal is at \$48,400.00 with 161 donors  
\$1,000 donation from Kriendler Foundation  
\$200 donation from Mary Regan

**VII. CORRESPONDENCE [section 2]**

Letter of Resignation- Judith Lechmanski  
Thank You Note from Mary Regan

**VIII. LIBRARY REPORTS [section 3]**

Director  
Family  
Young Adult  
Reference  
Technical Services/Circulation Statistics

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period April 1, 2017 through April 30, 2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. UNFINISHED BUSINESS [section 4]**

Building Maintenance – Painting

**X. NEW BUSINESS [section 5]**

Library Staff Reorganization ♦

♦ *Operational Resolution to follow*

**XI. PERSONNEL REPORT [section 6]**

**STAFF**

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XII. FINANCIALS [section 7]**

**A. DISBURSEMENTS**

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 04/19/2017 numbered 13958-13968 in the amount of \$8113.17

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 05/10/2017 numbered 13969-13999 in the amount of \$27749.68

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**B. PAYROLL**

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 03/29/2017-04/11/2017 in the amount of \$24189.59 and 04/12/2017-04/25/2017 in the amount of \$24002.73

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**C. FINANCIAL REPORTS**

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 04/01/2017-04/30/2017.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XIII. OPERATIONAL RESOLUTIONS**

- A. Resolved that the Board of Trustees of the Hampton Library approves the pay rate increase for Hilary Strober as compensation for additional responsibilities added to her workload.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XIV. ADJOURNMENT**

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at \_\_\_\_\_ p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT MEETING OF THE BOARD OF TRUSTEES ►**

**Regular Monthly Meeting: Wednesday, June 21, 2017 at 3:30 pm**