

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY
WEDNESDAY, APRIL 19, 2017
MINUTES**

Present: Tom House, Jackie Poole, Sarah Stenn, Harvey Loomis, Tom White.

Absent: Louise Collins, Sandra Ferguson, John Vendetti, Matthew Rojano.

Guest: Judy Williams, co-president of the Friends of the library.

Vice-President House called the meeting to order at 3:39pm

Tom White moved, Sarah Stenn seconded and the Board voted unanimously to approve the proposed agenda dated April 19, 2017.

Sarah Stenn moved, Jackie Poole seconded and the Board voted unanimously to approve the minutes of the March 15, 2017 meeting.

Judy Williams reported on the Friends' plans for the summer activities. The Saunders Realty firm has contributed \$5000 to underwrite the Fridays at Five program, for which the schedule is almost complete, with many local authors, but also some from as far away, the money will allow the Friends to pay for accommodations if necessary.

Ms. Williams confirmed that the plans for the Friends' Barn Party on July 15 at the Wesnofske farm on Scuttle Hole Road in Bridgehampton have been confirmed. The Bay Burger restaurant in Sag Harbor will supply the food and the Friends have applied to the Bridgehampton National Bank for funds to help pay for the party.

The Director spoke of the annual Budding Authors' event, which went very well, with Kat Yeh, giving a fine presentation to an audience of many students from local schools. Dozens of manuscripts still hang on the walls of the Library's Geri Bauer Art Gallery.

The two new printers discussed in previous meetings are in house, and one has been operating with high approval by staff and patrons. The other printer with the SAM device will be in service soon. The Library also owns two small sewing machines for use in its quilting program, plus a smaller machine recently donated to the library by an employee's mother; that machine will be available for use by patrons outside of the library.

Discussing trips organized by the Library for local students, the Director noted that a popular trip to the Bronx Zoo requires at least 20 students in order to be financially feasible. She reported that the adult programs are going very well, and that all the available spaces in the building are being well used.

Tom White moved, Jackie Poole seconded and the Board voted unanimously to accept the Director's Report and Departmental Reports for the period of March 1, 2017 through March 31, 2017.

A new venture, meant to kick off the "Summer Literary Season in the Hamptons", is planned for Sunday of Memorial Day weekend at the Library: a program titled "Sunday at Six" will feature three writers in conversation with New York Times Columnist Phillip Galanes; the writers will be Gail Sheehy, Erica Jong and Candace Bushnell, discussing what writing has meant to them. This program will begin at 6

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pm, and weather permitting will be held outdoors, with wine and cheese. (The Director noted that the downside of this event is that the Library will have to close at 3:00 pm on that Sunday.)

The Director noted that the HVAC project is at last on the cusp of being finished. She also touched on the paint job on the building's exterior, which has been delayed due to weather. This led to a discussion about the signs mounted on the front of the building and in the front yard. Both need to be freshened.

Tom White moved, Sarah Stenn seconded and the Board voted unanimously to approve the following financial matters:

A. Disbursements

- a. The prepayments of checks dated 03/15/2017 to 03/16/17 numbered 13904-13915 in the amount of \$7596.35.
- b. The disbursements of checks dated 04/13/2017 numbered 13916-13957 in the amount of \$96753.18.

B. Payroll

- a. The payroll for the periods 02/15/2017– 202/28/17 in the amount of \$23996.55 and 03/15/2017-03/28/2017 in the amount of \$23905.28.

C. Financial Reports

- a. The Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 03/01/2017-03/31/2017.

Operational Resolution

- A. Resolved that the Board of Trustees of the Hampton Library approves closing the Library at 3:00 pm on Sunday, May 28, 2017 in preparation for the Friends Summer Kickoff lecture and reception.

Jackie Poole moved, Sarah Stenn seconded and the Board voted unanimously to adjourn the meeting at 4:15p.m.

Respectfully submitted,
Harvey Loomis, Secretary.