

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

August 17, 2016 at 10:00 AM

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. MOMENT OF SILENCE FOR TRUSTEE EMERITA FLO DEPETRIS

III. ACCEPTANCE OF THE AGENDA

A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated August 17, 2016.

Motion _____ Second: _____ Vote: _____

IV. APPROVAL OF THE MINUTES [section 1]

A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the July 20, 2016 meeting.

Motion _____ Second: _____ Vote: _____

V. PERIOD FOR PUBLIC EXPRESSION

VI. ANNOUNCEMENTS

VII. CORRESPONDENCE [section 2]

VIII. REPORTS [section 3]

Director
Family/Young Adult
Reference
Technical Services/Circulation Statistics

A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period July 1, 2016 through July 31, 2016.

Motion _____ Second _____ Vote: _____

IX. UNFINISHED BUSINESS [section 4]

HVAC upgrade
Long Range Plan Committee (Tabled until September)
2017 Draft Budget ♦
Trustee Thank You Party for Friends

X. NEW BUSINESS [section 5]

Building Maintenance – Painting

♦ *Operational Resolution to follow*

XI. PERSONNEL REPORT [section 6]

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

XII. FINANCIALS [section 7]

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 7-20-16 to 08-05-16 numbered 13523-13536 in the amount of \$4438.20

Motion _____ Second _____ Vote: _____

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 08-11-16 numbered 13537-13575 in the amount of \$32375.97

Motion _____ Second _____ Vote: _____

B. PAYROLL

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 06/22/2016 – 07/05/2016 in the amount of \$24729.80 and 07/06/2016 – 07/19/2016 in the amount of \$25365.13.

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 07/01/16-07/31/16

Motion _____ Second _____ Vote: _____

XIII. OPERATIONAL RESOLUTIONS

A. WHEREAS, General Municipal Law (GML) §3-c establishes a tax levy limit for all budgets approved by libraries that may require school districts to levy a tax on their behalf; and WHEREAS, the Hampton Library’s budget is governed by GML §3-c; and WHEREAS, GML §3-c authorizes the Hampton Library Board of Trustees to exceed the tax levy limit by a resolution approved by a vote of sixty (60%) percent of the qualified Trustees; and WHEREAS, the Hampton Library’s budget will result in a tax levy which exceeds the tax levy limit; NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Hampton Library expressly permit the Library budget to exceed the tax levy limit set forth in GML §3-c; and BE IT FURTHER RESOLVED that the Board of Trustees of the Hampton Library adopts the proposed 2017 budget in the amount of 1,667,100.00, with the requisite portion thereof to be raised by a levy of a tax upon the taxable property within the Bridgehampton Union Free School District and the Sagaponack Common School District boundaries, subject to voter approval.

Motion _____ Second _____ Vote: _____

XIV. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 9/21/2016 at 3:30 PM
Directly following the Budget Hearing