

The Hampton Library in Bridgehampton
Minutes of the July 15, 2015 Regular Meeting

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

July 15, 2015

MINUTES

President Bruce Kaplan called the meeting to order at 10:15am

Present: Bruce Kaplan, Louise Collins, Sandra Ferguson, John Vendetti, Tom House, Harvey Loomis, Matthew Rojano.

Attended by Skype: Mary Lee

Absent: Jackie Poole

Tom House moved, Matthew Rojano seconded and the Board voted unanimously to accept the proposed agenda dated July 15, 2015.

John Vendetti moved, Matthew Rojano seconded and the Board voted unanimously to accept the Minutes dated June 17, 2015.

The Director announced that the annual fund for 2014 has reached the amount of \$60,750, compared to \$46,675 for 2013. The donation button is still on the Library's website, so there a possibility for more donations.

The Director reported that long-time staffer Kristen Fisher has left these parts for Colorado, where she will undertake graduate course work in the field of publishing. She was a valuable staffer, and will be missed.

The exercise sessions offered by the Library are being poorly attended, and the Director suggested that the program be ended.

There was an HVAC leak over the Fourth of July weekend (for the fifth time in the Director's five years at the Library). The problem involved a frozen condenser in a unit over the Young Adult room, which caused a leak through the ceiling. The Director called Flanders, the company that installed the system to come fix the problem; she explained that she called Flanders despite its many HVAC failures because the equipment involved is still under that company's warranty.

Louise Collins moved, John Vendetti seconded, and the board voted unanimously to approve the Director's reports and the Departmental reports for the period June 1, 2015 through June 30, 2015.

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The major HVAC remediation project is on schedule, and progress is being made: The building and plumbing permits have both been OK'd, and D&S Mechanical began preliminary work on July 6: the small tree in the backyard and some bushes have been moved (temporarily), and the Director is negotiating with various neighbors to ensure that the big equipment needed for the project can be brought onto the Library property. A portable toilet will be set up on our grounds. It seems that the work can be done without disturbing the usual Fridays at Five set-up.

A very long discussion followed about Pierre's septic tanks, which have overflowed several times in the past few weeks. The Director has received phone calls from several of Pierre's neighbors complaining about "bubbling" waste from the septic covers and very bad smells. Pierre has had strong words with Schenck Cesspool company, which claims to have emptied and cleaned the septic tank; but clearly something is wrong, and the Library must be sure the problem will be fixed, not only because of the unpleasant results of the septic system's malfunction, but also because the HVAC work that is soon to begin in earnest could well be interrupted if any serious excavation should prove to be necessary to solve the septic problem. Therefore, the Board decided to direct lawyer Tom Volz to send a letter to Pierre stating forcefully the terms of the easement by which Pierre's was allowed to maintain the septic tanks on the Library's property. It would also make clear that whatever must be done to fix the problem must be done immediately, and that Pierre must provide an annual certification from a licensed engineer that the septic system is in proper functioning order.

The Library budget for 2016, as discussed before, is expected to pierce to tax cap, due primarily to the additional staff members that have been hired and increased salaries. The Director, however, believes that the resulting increase of library tax will be somewhat less than previously estimated.

The annual party for the Friends of the Library is scheduled to be held at Louise Collins' house on August 28, after the final Fridays at Five event.

Louise Collins moved, John Vendetti seconded and the Board of Trustees of the Hampton Library voted unanimously to approve the following financial matters:

A. Disbursements.

a. Resolved that the Board of Trustees of the Hampton Library approves prepayments of checks dated 6-17-15 to 6-26-15 numbered 12885-12899 in the amount of \$13764.35

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 07-11-15 numbered 12900-12925 in the amount of \$24199.48

B. Payroll.

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the

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periods of 5/27/2015-06/09/2015 in the amount of \$23,194.29 and 6/10/2015-6/23/15 in the amount of \$22,826.70

C. Financial Reports.

a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period of 6/01/-6/30/15

Operatiopl Resolutions:

On motion made by Harvey Loomis and seconded by John Vendetti the following resolution was unanimously approved

WHEREAS Gen. Municipal Law (GML) § 3 –c establishes a tax levy limit for all budgets approved by libraries that may require school districts to levy a tax on their behalf and WHEREAS; the Hampton Library's budget is governed by GML §3 –c and WHEREAS GML §3 –c authorizes the Hampton Library Board of Trustees to exceed the tax levy limit by a resolution approved by a vote of (60%) of the qualified trustees and WHEREAS the Hampton Library's budget will result in a tax levy which exceeds the tax levy limit; NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Hampton Library expressly permit the Library budget to exceed the tax levy limits set forth in GML §3 –c and BE IT FURTHER RESOLVED that the Board of Trustees of the Hampton Library adopts the proposed 2016 budget in the amount of \$1,664,900 with the requisite portion thereof to be raised by a levy of a tax upon the taxable property within the Bridgehampton Union Free School District and the Saponack, and School District boundaries subject to voter approval.

Sandra Ferguson moved, Tom House seconded and the Board of trustees of the Hampton Library voted unanimously to adjourn the meeting at 11:55am.

Respectfully submitted,
Harvey Loomis, Secretary