

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

April 15, 2015 at 3:30 pm

AGENDA

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated April 15, 2015.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES[section 1]

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the March 18, 2015 regular monthly meeting.

Motion _____ Second: _____ Vote: _____

- B. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the March 31, 2015 Special meeting.

Motion _____ Second: _____ Vote: _____

IV. DISCUSSION OF HVAC UPGRADE WITH H2M ARCHITECTS + ENGINEERS

V. PERIOD FOR PUBLIC EXPRESSION

VI. ANNOUNCEMENTS

2014 Annual Appeal donations are \$60,800.00 with 190 Donors
2013 Annual Appeal total \$45,625.00 with 191 Donors

VII. CORRESPONDENCE [section 2]

Letter from Amy Wahl

VIII. REPORTS [section 3]

Director
Family Department

Young Adult
Reference
Technical Services/Circulation Statistics

A. Resolved that the Board of Trustees of the Hampton Library accepts the Director’s Report and Departmental Reports for the period March 1, 2015 through March 31, 2015.

Motion _____ Second _____ Vote: _____

IX. UNFINISHED BUSINESS [section 4]

HVAC upgrade ◆
Library front walkway –Tabled until Spring
Policy Committee - Job Descriptions –Tabled until April

X. NEW BUSINESS [section 5]

(page) denotes information attached and its location in Board Packet
◆Operational Resolution to follow

XI. FINANCIALS [section 7]

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 3-18-15 to 3-31-15 numbered 12739-12747 in the amount of \$11167.21

Motion _____ Second _____ Vote: _____

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 04/08/15 numbered 12748-12774 in the amount of \$16148.11

Motion _____ Second _____ Vote: _____

B. PAYROLL

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 02/18/2015 – 03/03/2015 in the amount of \$22593.21 and 03/04/2015 – 03/17/2015 in the amount of \$22188.81.

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 3/01/15-3/31/15

Motion _____ Second _____ Vote: _____

XII. OPERATIONAL RESOLUTIONS

- A. Resolved that the Board of Trustees of the Hampton Library will contract with _____ to complete the HVAC system upgrades.

Motion _____ Second _____ Vote: _____

XIII. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____ p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 5/20/2015 at 3:30 pm