

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY**

**September 17, 2014**  
**Budget Hearing at 3:30pm**  
**Board Meeting Directly Following**

**AGENDA**

**I. CALL TO ORDER**

**II. ACCEPTANCE OF THE AGENDA**

A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated September 17, 2014.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**III. APPROVAL OF THE MINUTES [section 1]**

A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the August 27, 2014 meeting.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IV. PERIOD FOR PUBLIC EXPRESSION**

**V. ANNOUNCEMENTS**

Marc Hurwitz made a donation of \$250 to the *2014 Annual Appeal*  
Sophie Menin donation of \$100 for Makerbot 3D printing

**VI. CORRESPONDENCE [section 2]**

**VII. REPORTS [section 3]**

Director  
Family Department  
Reference and Young Adult  
Technical Services/Circulation

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period July 1, 2014 through July 31, 2014.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. UNFINISHED BUSINESS [section 4]**

HVAC upgrade/BNB financing  
Library front walkway

**IX. NEW BUSINESS [section 5]**

Trustees Annual Appeal  
Tree cabling and trimming

**X. PERSONNEL REPORT [section 6]**

- A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

The regular meeting was resumed at \_\_\_\_\_p.m.

**XI. FINANCIALS [section 7]**

- a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 8-19-14 to 9-5-14 numbered 12407-12432 in the amount of \$13921.73
- b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 9/10/14 numbered 12433-12458 in the amount of \$31967.82

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**B. PAYROLL**

- a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods in the gross amount: 7/23/2014 – 08/05/2014 in the amount of \$19455.61 and 08/6/2014 – 08/19/2014 in the amount of \$19537.40

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**C. FINANCIAL REPORTS**

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Administrative Assistant, for the period 08/01/14-08/31/14

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XII. OPERATIONAL RESOLUTIONS**

**XIII. ADJOURNMENT**

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 10/15/2014 at 3:30 pm**