

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

July 16, 2014 at 9:30 am

AGENDA

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated July 16, 2014.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES[section 1]

A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the June 18, 2014 meeting.

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. ANNOUNCEMENTS

Donation of \$50.00 in memory of Richard Hendrickson
\$3,000.00 Bullet Grant from Sen. LaValle

VI. CORRESPONDENCE [section 2]

VII. REPORTS[section 3]

Director
Family Department
Reference and Young Adult
Technical Services/Circulation

A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period June 1, 2014 through June 30, 2014.

Motion _____ Second _____ Vote: _____

VIII. UNFINISHED BUSINESS [section 4]

HVAC upgrade/BNB Proposals/Alternative Cooling

IX. NEW BUSINESS [section 5]

Annual Audit for Fiscal Year 2013
2015 Operating Budget
Whistleblower Policy
Off Campus Policy

(page) denotes information attached and its location in Board Packet

◆ *Operational Resolution to follow*

X. PERSONNEL REPORT [section 6]

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

The regular meeting was resumed at _____p.m.

XI. FINANCIALS [section 7]

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 06/18/14-06/30/14 numbered 12317-12329 in the amount of \$6355.52

Motion _____ Second _____ Vote: _____

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 07/10/2014 numbered 12330-12356 in the amount of \$24358.79.

Motion _____ Second _____ Vote: _____

B. PAYROLL

- a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods in the gross amount: 5/28/2014 – 06/10/2014 in the amount of \$19150.52 and 06/11/2014 – 06/24/2014 in the amount of \$18997.30.

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Administrative Assistant, for the period 06/01/14-06/30/14

Motion _____ Second _____ Vote: _____

XII. OPERATIONAL RESOLUTIONS

- A. Resolved that the Board of Trustees of the Hampton Library approves the Financial Statements and Management Letter for the 2103 fiscal year as prepared by Greg Ferraris of Banducci, Katz and Ferraris

Motion _____ Second _____ Vote: _____

- B. Resolved that the Board of Trustees of the Hampton Library approves to reduce the Sunday pay rate for employees from double time to time and a half effective January 1, 2015

Motion _____ Second _____ Vote: _____

- C. WHEREAS, General Municipal Law (GML) §3-c establishes a tax levy limit for all budgets approved by libraries that may require school districts to levy a tax on their behalf; and

WHEREAS, the Hampton Library’s budget is governed by GML §3-c; and

WHEREAS, GML §3-c authorizes the Hampton Library Board of Trustees to exceed the tax levy limit by a resolution approved by a vote of sixty (60%) percent of the qualified Trustees; and

WHEREAS, the Hampton Library’s budget has the potential of resulting in a tax levy which exceeds the tax levy limit;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Hampton Library expressly permit the Library budget to exceed the tax levy limit set forth in GML §3-c; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Hampton Library adopts the proposed 2015 budget in the amount of 1,576,800.00, with the requisite portion thereof to be raised by a levy of a tax upon the taxable property within the Bridgehampton Union Free School District and the Sagaponack Common School District boundaries, subject to voter approval.

Motion _____ Second _____ Vote: _____

D. Resolved that the Board of Trustees of the Hampton Library approves Whistleblower Policy

Motion _____ Second _____ Vote: _____

E. Resolved that the Board of Trustees of the Hampton Library approves Off Campus Policy

Motion _____ Second _____ Vote: _____

XIII. ADJOURNMENT

A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 8/20/2014 at 9:30am*