

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

February 19, 2014 at 3:30 pm

AGENDA

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated February 19, 2014.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES[section 1]

A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the January 15, 2014 reorganizational meeting

Motion _____ Second: _____ Vote: _____

B. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the January 15, 2014 regular monthly meeting

Motion _____ Second: _____ Vote: _____

C. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the February 11, 2014 Special meeting

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. ANNOUNCEMENTS

Annual Appeal as of 2/14 is at \$43,575 with 183 donors

(As of 2/14/2012 \$45,815 with 194 donors)

Totals for the appeal

2010 \$40, 595 with 177 donors

2011 \$42,227 with 182 donors

2012 \$52,065 with 204 donors

We received a \$750 grant from the Bridgehampton Association to pay for Makerbot training and filament.

VI. CORRESPONDENCE [section 2]

Thank You from T Quinn to Board of Trustees

VII. REPORTS[section 3]

Director

Family Department

Reference and Young Adult

Technical Services

Circulation

A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period January 1, 2014 through January 31, 2014.

Motion _____ Second _____ Vote: _____

VIII. UNFINISHED BUSINESS [section 4]

HVAC upgrade

H2M Contract

Trustee Bylaws - tabled

Policy Committee Meeting

IX. NEW BUSINESS [section 5]

AFLAC

Pierre's Update

Finance Committee Meeting with BNB

X. PERSONNEL REPORT [section 6]

- A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: ____

The regular meeting was resumed at _____p.m.

XI. FINANCIALS [section 7]

A. DISBURSEMENTS

- a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 01/13/14-01/15/14 numbered 12077-12092 in the amount of \$5159.86

Motion _____ Second _____ Vote: ____

- b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 02/14/2014 numbered 12093-12132 in the amount of \$33091.42.

Motion _____ Second _____ Vote: ____

B. PAYROLL

- a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods in the gross amount: 12/25/2013 – 01/07/2014 in the amount of \$19734.44 and 01/08/2014 – 01/21/2014 in the amount of \$19968.92.

Motion _____ Second _____ Vote: ____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Administrative Assistant, for the period 1/01/14-1/31/14

Motion _____ Second _____ Vote: _____

XIII. OPERATIONAL RESOLUTIONS

- A. Resolved the Board of Trustees of the Hampton Library approves the contract with H2M under the terms in outlined in their proposed service agreement.

Motion _____ Second _____ Vote: _____

XIII. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 3/19/2014 at 3:30pm