

The Hampton Library in Bridgehampton  
Minutes of the January 15, 2014  
Board Meeting

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

January 15, 2014 directly following the 4:00 pm Reorganizational Meeting

MINUTES

The previous organizational meeting not having been adjourned, the regular Board of Trustees meeting proceeded with a motion by Bruce Kaplan, seconded by Sarah Turnbull, to approve the proposed agenda dated January 15, 2014.

On a motion by Bruce Kaplan, seconded by Sandra Ferguson, the Board of Trustees approved the minutes of the December 18, 2013 meeting.

There being no members of the public present, the meeting proceeded with the Director's announcements:

The Library has received a \$5000 donation from the Ovarian Cancer Research Fund from the proceeds of their Super Saturday Event. Director Harris said she was planning to use the funds to update and provide an extensive collection on health and wellness and cancer prevention and resource related material. The idea of a plaque with Sharron Eisenthal's name on it to accompany the collection in her honor was discussed as she was a longtime patron and supporter of the Library. It was also suggested that the Library might instigate a Wellness Day, which would be noted in The Link.

The Director also noted that the Annual Appeal amount, \$43,310, is slightly down from the same time last year, which led to a discussion about the possibility of making it possible for donations to the Library to be made on line. It was agreed that this might well increase the number of donations, and the Director affirmed that such an innovation is possible.

The Director showed a letter from library patron Hilary Perlman praising staff member Amy Wahl for her warm and effective handling of the children under her care.

Louise Collins moved and Bruce Kaplan seconded a resolution that the Trustees accept the Director's Report and Departmental Reports for the period December 1, 2013 through December 31, 2013.

In RE: unfinished business, the Director prepared and worked with a power point presentation reviewing the HVAC. It was also noted that various queries about the contract with H2M vis-à-vis the design and installation of the water cooling tower have not yet been thoroughly communicated to the Board's satisfaction by Joe Manzella of H2M, and so further discussion of the contract was tabled. In that regard, however, the Director issued to each Board member a copy of the lengthy feasibility plan submitted by H2M, and requested that the members read said plan and prepare questions or comments for the Director at the next Board meeting. The Director will also arrange for Joe Manzella of H2M to meet with the board in the near future. She is also researching site visits for Board members of institutions that use a cooling tower similar in size to the one we will use.

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Similarly, discussion of the suggested changes to the Trustees Bylaws which were vetted by attorney, Tom Volz was tabled. Director Harris will compile all of the changes and the suggestions from the attorney and we will review them once more in February. We will need to post to the public that we are planning to amend our Bylaws, and that will happen in the March meeting.

As to new business, the Director presented the work-in-progress Long Range Plan 2013- 2016 and reviewed with the Board the items which are completed and those that are still being worked on.

After a brief discussion of the construction being done on the second floor of Pierre's restaurant, the Hampton Library received a Public Hearing Notice of a Public Hearing before the Southampton Town Planning Board on January 23, 2014 to consider a site plan application entitled Pierre's Restaurant to convert to second-story apartments to office and conference area. Sandra Ferguson suggested that the agreement between the Hampton Library and LVEB, LLC (Pierre's), Jane G. Kiembock (owner) concerning the allowed amount of "sanitary flow" from the restaurant should be brought to the attention of the Southampton Planning Board. It was agreed that Director Kelly Harris would send a copy of the agreement to the members of the Planning Board prior to the meeting.

Louise Collins moved and Sandra Ferguson seconded a resolution that the following financial matters be resolved by consent agreement: Unanimously carried:

Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 12/18/13-12/31/13 numbered 12032-12056 in the amount of \$9660.73.

Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 1/10/2014 numbered 12057-12076 in the amount of \$17007.66.

Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods in the gross amount: 11/27/2013 – 12/10/2013 in the amount of \$18781.48 and 12/11/2013 – 12/24/2013 in the amount of \$24712.23.

Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Administrative Assistant, for the period 12/01/13-12/31/13.

Louise Collins moved and Harvey Loomis seconded the following operational resolution: Unanimously carried:

Resolved the Board of Trustees of the Hampton Library approves the Director's contract for the period January 1, 2014 through December 31, 2014, and authorized President to sign on its behalf.

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Jackie Poole moved and Bruce Kaplan seconded a resolution that the Board of Trustees of the Hampton Library adjourn the meeting at 6:01pm. Unanimously carried:

Respectfully submitted, Harvey Loomis, Secretary.