

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY**

**January 15, 2014 directly following**  
**the 4:00 pm Reorganizational Meeting**

**AGENDA**

**I. CALL TO ORDER**

**II. ACCEPTANCE OF THE AGENDA**

A. Resolved that the Board of Trustees of the Hampton Library **approves** the proposed agenda dated January 15, 2014.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**III. APPROVAL OF THE MINUTES[section 1]**

A. Resolved that the Board of Trustees of the Hampton Library **approves** the minutes of the December 18, 2013 meeting

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IV. PERIOD FOR PUBLIC EXPRESSION**

**V. ANNOUNCEMENTS**

\$5,000 donation from the Ovarian Cancer Fund

Annual Appeal as of 1/10/2014 is at \$43,310.00 with 181 donors

**VI. CORRESPONDENCE [section 2]**

**VII. REPORTS[section 3]**

Director  
Family Department  
Reference and Young Adult  
Technical Services  
Circulation  
Long Island Collection

- A. Resolved that the Board of Trustees of the Hampton Library **accepts** the Director's Report and Departmental Reports for the period December 1, 2013 through December 31, 2013.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. UNFINISHED BUSINESS [section 4]**

H2M Contract ◆  
Board Seat reallocation  
Trustee Bylaws  
Director's Contract ◆

**IX. NEW BUSINESS [section 5]**

Review of Long Range Plan 2013-2016

◆ *Operational Resolution to follow*

**X. PERSONNEL REPORT [section 6]**

- A. Resolved that the Board of Trustees of the Hampton Library **approves** to enter executive session for personnel matters at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

The regular meeting was resumed at \_\_\_\_\_p.m.

**XI. FINANCIALS [section 7]**

**A. DISBURSEMENTS**

- a. Resolved that the Board of Trustees of the Hampton Library **approves** the prepayments of checks dated 12/18/13-12/31/13 numbered 12032-12056 in the amount of \$9660.73

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

- b. Resolved that the Board of Trustees of the Hampton Library **approves** the disbursements of checks dated 1/10/2014 numbered 12057-12076 in the amount of \$17007.66.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**B. PAYROLL**

- a. Resolved that the Board of Trustees of the Hampton Library **approves** the payroll for the periods in the gross amount: 11/27/2013 – 12/10/2013 in the amount of \$18781.48 and 12/11/2013 – 12/24/2013 in the amount of \$24712.23.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**C. FINANCIAL REPORTS**

- a. Resolved that the Board of Trustees of the Hampton Library **accepts** the Operating Financial Reports prepared by Danielle Menchise, the Library’s Administrative Assistant, for the period 12/01/13-12/31/13

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XIII. OPERATIONAL RESOLUTIONS**

A. Resolved the Board of Trustees of the Hampton Library **approves** the Director's contract for the period January 1, 2014 through December 31, 2014 and authorized President to sign on its behalf.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

B. Resolved the Board of Trustees of the Hampton Library **approves** the contract with H2M under the terms in outlined in their proposed service agreement.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XIII. ADJOURNMENT**

A. Resolved that the Board of Trustees of the Hampton Library **approves** to adjourn the meeting at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 2/19/2014 at 3:30pm**